

Provider access – appendix

Queen Elizabeth's Academy

September 2024

Published: September 2024	Next review: September 2025	Statutory/non: Statutory	Lead: RWS
Associated documents:			
Links to:			
https://www.diverseacademies.org.uk/wp-content/uploads/sites/25/2018/08/Provider-Access.pdf		https://www.diverseacademies.org.uk/wp-content/uploads/sites/25/2018/10/Safeguarding-and-Child-Protection.pdf	

Key Contacts

Role	Name	Contact details
Chair of Governors	J Krogulec	01623 623559
Academy Principal	D Percival	01623 623559 dpercival@queenelizabeths-ac.org.uk
Careers Lead	R Williams	Rwilliams@queenelizabeths-ac.org.uk

Context

Learning and Loving Together Forever.

Inspired by [Luke 10:29 – 37](#) we give our all to all in appreciation to God who gave his all in Jesus, offering learning without boundaries and care without limits so that all our students can experience life in all its fullness.

These protocols will ensure that our students receive the support, both from within school and outside of school, that they rightly deserve. Allowing our students to flourish, be safe, and be respected in a secure and nurturing environment that promotes togetherness, truthfulness and empathy.

Contents

1 Management of provider access requests2

2 Opportunities for access3

3 Premises and facilities5

4 Review5

Management of provider access requests

1.1 Policy

This appendix should be read in conjunction with the Diverse Academies Provider Access policy- link above.

1.2 Procedure

A provider wishing to request access should contact:

Tanya Jones, Lindsey Eastwood or Rachel Williams- Careers Team

Tel: 01623 623559

Emails:

tjones@queenelizabeths-ac.org.uk

Leastwood@queenelizabeths-ac.org.uk

Rwilliams@queenelizabeths-ac.org.uk

Opportunities for access

A number of events, integrated into the academy careers programme, will offer providers an opportunity to come into the academy to speak to students and/or their parents:

Term 2	Term 3		
7	<ul style="list-style-type: none"> Introduction to Unifrog session - Careers Library Treasure Hunt 	<ul style="list-style-type: none"> Unifrog activity – Complete the interest profile Unifrog activity – What’s your dream job? Unifrog activity – What are skills? Employability skills pastoral focus 	<ul style="list-style-type: none"> Unifrog activity - Students learn how to record their activities, linked to the 9 core values. Unifrog activity – Activities and competencies bingo Local business careers assembly Careers Fair
8	<ul style="list-style-type: none"> Introduction to Unifrog session – What does success mean to you? 	<ul style="list-style-type: none"> Unifrog activity – Careers library treasure hunt. Unifrog activity – Complete the interests profile. Unifrog activity – What are skills? Employability skills pastoral focus 	<ul style="list-style-type: none"> Unifrog activity – What’s your dream job? Unifrog activity – Activities and competencies bingo Local business careers assembly Careers Fair
9	<ul style="list-style-type: none"> Introduction to Unifrog session – Complete interests profile. 	<ul style="list-style-type: none"> Options evening – Careers support on the night Unifrog activity – Identifying interests activity. 	<ul style="list-style-type: none"> Parent and Student option interviews Unifrog activity – Leadership: What

		<ul style="list-style-type: none"> • Unifrog activity – Subjects library treasure hunt. • Unifrog activity – GCSE choices • One to one interviews for year 9 struggling with choosing their options. • Supporting assembly on post 16 pathways • Army event for selected students • Employability skills pastoral focus 	<p>makes a great leader.</p> <ul style="list-style-type: none"> • Unifrog activity – Talking about your activities. • Local business careers assembly • Careers Fair
10	<ul style="list-style-type: none"> • Introduction to Unifrog session – Personality profile. 	<ul style="list-style-type: none"> • Unifrog activity – Careers Library treasure hunt. • Unifrog activity – Work Experience: CVs and cover letters. • Unifrog activity – Teamwork: what makes a great team player • Employability skills pastoral focus • Army event for selected students • Work shop on interview skills 	<ul style="list-style-type: none"> • Unifrog activity – Work Experience: how to contact employers. • Unifrog activity – Wellbeing: being kind to yourself • Local business careers assembly • University visit • Careers Fair • One to one guidance interviews • Supporting assembly on post 16 options • Trip to HSFC
11	<ul style="list-style-type: none"> • Introduction to Unifrog session – Post 16 choices. • Unifrog activity – Alevel choices. • Trip to HSFC. • CV development via the tutor programme 	<ul style="list-style-type: none"> • Careers hub available during morning tutor for students to search apprenticeship opportunities. • Unifrog activity – Btecs: Busting myths. • Unifrog activity – Introduction to apprenticeships. • Army event for selected pupils • Next step conversations with tutor 	<ul style="list-style-type: none"> • Careers Fair • Unifrog activity - Students complete activity on good and bad revision techniques

All Year Groups	<ul style="list-style-type: none"> • Unifrog 	<ul style="list-style-type: none"> • Unifrog 	<ul style="list-style-type: none"> • Unifrog • Careers fair
-----------------	---	---	---

The Diverse Academies policy on Safeguarding and Child Protection sets out the trust’s approach to allowing providers into the academy as visitors to talk to our students. [Link to this policy above.](#)

Premises and facilities

3.1 The academy will make the main hall, Elizabethan Hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the careers leaders. Should any other resources be required this should be discussed and booked through the Careers Leads prior to the event.

3.2 Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Hub, which is managed by the Careers Team. Literature posted to the academy should be clearly labelled For the Attention of Careers- Tanya Jones, Lindsey Eastwood, Rachel Williams. See emails in the key contacts box above.

Review

This policy will be reviewed in September 2025 following any changes in Trust literature or Academy staff.